

**WINCHESTER TREE COMMISSION  
MINUTES  
March 25, 2010**

The regularly scheduled monthly meeting of the Winchester Tree Commission was held on Thursday, March 25, 2010 at 4:00 p.m. in the Conference Room of the Administration Building at City Yards.

Mr. Farris, Chair, called the meeting to order.

Mr. Farris postponed approval of the February minutes until the next meeting due to a lack of quorum.

**Members present:** Mr. Patrick Farris and Ms. Kate Christen.

**Members absent:** Ms. Allison Major, Mr. T'ai Roulston, Ms. Chris Scully and Ms. Mary Stickley

**Staff present:** Clint Cantrell, Tim Stern and Jim O'Connor

**Guests Present:** Mr. Tom McCampbell and Mr. Ken Rutherford

**Guest Comments:** Mr. McCampbell stated that the pruning that is performed on City trees by the power company is natural pruning which promotes natural growth. He stated that it is not their practice to top trees. He discussed the methods used and the reasons for trimmings.

**New Business:**

**1) Construction of Tree Commission's meeting and business protocol: Set Date for retreat.**

Mr. Farris stated that he will send out an email to the members to see if early August is convenient for a retreat to discuss protocol.

**2) Discussion of Tree Removal/Trimming requests:**

**245 Shawnee Avenue**

Ms. Christen made a motion to deny removal of the tree located at 245 Shawnee Avenue; seconded by Mr. Farris, motion was approved.

**119 and 115 Montague Avenue**

Mr. Farris made a motion to approve removal of the two trees located at 119 and 115 Montague Avenue; seconded by Ms. Christen, motion was approved.

## **205 Liberty Avenue**

Mr. Farris made a motion to approve removal of the tree located at 205 Liberty Avenue; seconded by Ms. Christen, motion was approved.

### **3) 2010 Zone Submissions from Commission Members:**

Mr. Farris asked Tim Stern to email him a list of zones that he does not have planting recommendations for. Mr. Farris stated that he wants the planting recommendations to be for the entire city.

### **5) 2010 Arbor Day (Planning, Location, Press Release):**

Mr. Farris stated that the Arbor Day Ceremony will take place on Friday, April 23, 2010 at some downtown location immediately adjacent to City Hall at 10:00 a.m. Mr. O'Connor stated that he would like to have the ceremony at City Hall.

### **6) Consideration of Time and Day of Week for Tree Commission Meetings:**

Mr. Farris stated that Ms. Major has recently started a new job and can't attend meetings at the current time. Mr. Farris stated that he will get a list of available times from members so that he can come up with possible alternative days and times. Mr. Farris stated that he would like to make accommodations to insure that Ms. Major is able to remain on the Tree Commission.

### **7) Involvement with Natural Resources Advisory Board and Community Tree Planting Team:**

Mr. Farris stated that the Natural Resources Advisory Board helps the Community Tree Planting Team with tree plantings along wetlands. Mr. Farris stated that the Tree Commission needs to help with getting the word out and advertizing the plantings. Mr. Farris stated that these plantings will help improve the city's tree canopy. Mr. Farris stated that the Tree Commission will do whatever they can do to help out.

## **Old Business:**

There was no old business to discuss.

## **Comments from City Staff:**

- 1) Tim Stern stated that the potentially hazardous tree removal grant work has been completed. Tim stated that requests for quotes have been sent out for the tree planting grant. Tim stated that the grant will allow the planting of forty-six trees

at locations from the tree planting list.

**Comments from Members:**

- 1) Mr. Farris thanked Mr. O'Connor for attending the meeting.

**Adjourn:**

With no further business to discuss, the meeting was adjourned.

**CITY OF WINCHESTER  
TREE COMMISSION  
STAFF REPORT FOR FEBRUARY 2010  
SUBMITTED MARCH 25, 2010**

This report is a summary of contractor expenses and an activity listing of trimmings, plantings, removals and stump grindings for the month of February 2010.

**EXPENSES REPORT  
(Billings for February 2010)**

<b>CONTRACTOR TRIMMINGS:</b>	<b>CONTRACTOR PLANTINGS:</b>	<b>CONTRACTOR REMOVALS:</b>	<b>TOTAL:</b>
<b>\$ 1,250.00</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 1,250.00</b>

**ACTIVITY REPORT**

<b>TRIMMING:</b>	<b>PLANTINGS:</b>	<b>REMOVALS:</b>	<b>STUMP GRINDING:</b>
Harris Alley (x15)			
Corner of Germain/Braddock St. (split branch)			
Corner of Braddock/Lambden Ave. (broken branch)			
4 Montague Cir. (broken branch)			
18 trees	0 trees	0 trees	0 stumps